



Annette DeMaria, P.E., PMP  
Executive Director

Auburn Hills  
Beverly Hills  
Bingham Farms  
Birmingham  
Bloomfield Hills  
Bloomfield Twp.  
Canton Twp.  
Commerce Twp.  
Dearborn Heights  
Farmington  
Farmington Hills  
Franklin  
Garden City  
Henry Ford College  
Inkster  
Lathrup Village  
Livonia  
Melvindale  
Northville  
Northville Twp.  
Novi  
Oak Park  
Oakland County  
Orchard Lake  
Plymouth  
Plymouth Twp.  
Redford Twp.  
Rochester Hills  
Romulus  
Southfield  
Troy  
University of  
Michigan-Dearborn  
Van Buren Twp.  
Walled Lake  
Washtenaw County  
Wayne  
Wayne County  
Wayne County  
Airport Authority  
West Bloomfield Twp.  
Westland  
Wixom

## DRAFT EXECUTIVE COMMITTEE MEETING SUMMARY

September 24, 2019, 1:00 p.m.  
12973 Farmington Rd., Livonia

**1. Welcome** – Doug Moore, Chair

**2. Roll Call of Members**

ECT took roll call of members and others in attendance. A quorum was present.

ARC Executive Committee			Attended Meeting
<b>Officers</b>			
<b>Chair</b>	Doug Moore	Livonia	Y
<b>Vice-Chair</b>	Charles Markus	Bloomfield Twp.	Y
<b>Treasurer</b>	Jill Rickard	Northville Twp.	Y
<b>Past Chair</b>	Brandy Siedlaczek	Southfield	Y
<b>Counties</b>			
<b>Oakland Co. – Rep.</b>	Jim Nash	OCWRC	N
<b>Oakland Co. – Alt.</b>	Jim Wineka, Jacy Garrison	OCWRC	Y-JG, N-JW
<b>Washtenaw Co.- Rep.</b>	Evan Pratt	WCWRC	N
<b>Washtenaw Co.- Alt.</b>	Heather Rice	WCWRC	Y
<b>Wayne Co. - Rep.</b>	Noel Mullett	WCDPS	Y
<b>Wayne Co. - Alt.</b>	Vacant	WCDPS	
<b>SWAGs</b>			
<b>Main 1 &amp; 2 - Rep.</b>	Olivia Olsztyn-Budry	Bloomfield Township	N
<b>Main 1 &amp; 2 - Alt.</b>	VACANT		
<b>Main 3 &amp; 4 - Rep.</b>	George Bednarski	Redford Township	Y
<b>Main 3 &amp; 4 - Alt.</b>	VACANT		
<b>Upper - Rep.</b>	Karen Mondora	Farmington Hills	Y
<b>Upper - Alt.</b>	Trisha Gabriel	Livonia	N
<b>Middle 1 - Rep.</b>	Bob Belair	Northville Township	Y
<b>Middle 1 - Alt.</b>	Kate Richardson	Novi	Y
<b>Middle 3 - Rep.</b>	Ramzi El-Gharib	Westland	N
<b>Middle 3 - Alt.</b>	Invitation sent Kristina Kramarz	Dearborn Heights	N
<b>Lower 1 - Rep.</b>	Brad Lear	Canton Township	N
<b>Lower 1 - Alt.</b>	VACANT		
<b>Lower 2 - Rep.</b>	Mike Buiten	Wayne	Y
<b>Lower 2 - Alt.</b>	Jerome Bivins	Inkster	Y
<b>Lower 2 - Alt.</b>	Kathy Hood	Romulus	Y

**Others Present:** Annette DeMaria, John O’Meara, Chris O’Meara, ECT Staff

Cooperating Partners:  
Cranbrook Institute of Science  
Friends of the Rouge  
Great Lakes Water Authority  
Rouge River Advisory Council  
SEMCOG  
Southeastern Oakland  
County Water Authority  
The Henry Ford

### **3. Additions or Changes to Draft Agenda**

There were no changes or additions to the draft agenda.

### **4. Summary of May 14, 2019 Executive Committee Meeting**

The motion was made by Bob Belair, Northville Twp., to accept the May 14, 2019 meeting summary. The motion was seconded by Jill Rickard, Northville Twp., and passed unanimously.

### **5. Executive Director Report**

#### **a. Grant Status Report**

Annette DeMaria and John O'Meara, ARC Staff, provided an update on the following grants.

#### **SAW Grant: Monitoring and Stormwater Management Planning**

- Project complete.
- ARC's final Reimbursement request on hold until permits are issued (\$22,294.08).

#### **2019 Michigan Volunteer River, Stream and Creek Cleanup Program (VRSCCP)**

- Rouge Rescue River Cleanup
  - o ARC is acting as fiduciary for \$4,500 GLC grant for FOTR Rouge Rescue materials. ARC has received the grant reimbursement and will pay FOTR.

#### **EPA Wayne County Rouge AOC Habitat Projects**

- Henry Ford Estate Dam Fish Passage
  - o Working through construction issues. Work will start back up this fall and continue through next summer.
- Oxbow Phase III Implementation
  - o Work completed other than some vegetation plantings and maintenance.
  - o Project won Keep Michigan Beautiful Michigan Award.

#### **GLRI USDA Forest Service**

The project has been completed and the final report will be turned in by the end of September.

#### **EPA Rouge River AOC Habitat Restoration Design- Tamarack/Fish Hatchery**

The ARC received a grant from EPA for design engineering for the restoration of Tamarack Creek/wetland and habitat restoration on Johnson Creek at Fish Hatchery Park. These two priority projects were considered the next one that would have significant impact on the removal of the BUIs in the Rouge AOC. Activities include T&E assessments, fish sampling field work, design activities, working with property owners and preparing EGLE permit applications.

#### **EPA Rouge River AOC Habitat Restoration Implementation - Tamarack/Fish Hatchery**

The ARC has received from EPA the official notification of award of the grant for Johnson Creek and Tamarack Implementation in September 2019.

#### **EPA Rouge River AOC Seeley Creek Habitat Restoration**

The ARC is expecting official notification from EPA of award of the grant for Seeley Creek in Farmington Hills.

#### **NOAA Partnership with Friends of Detroit River**

Friends of Detroit River was notified in August 2019 of a partnership award. This partnership is for completing Detroit River, Rouge River, and Raisin River AOC projects. The first two projects will be the completion of the final two Detroit River projects then work will begin on the other two rivers.

## GRANTS SUBMITTED

### **USDA Forest Service**

Grant submitted in June with 17 Communities participating. There is a 20% match for this round. ARC staff feel that differences in tree prices along with community staff time to manage their grant can be used.

### **MDEQ OGL Public Advisory Support (2019-2020)**

Jennifer Tewkesbury (EGLE) informed the ARC staff that the current transition within the state has OGL putting PAC grants on hold for the next round which would fund RRAC activities for the next year.

#### **b. MS4 Permit**

Annette DeMaria reported that the TMDL Collaborative Plan was approved by EGLE. This allows the permits to move forward for the townships, the cities will have to be later because of the post construction standards are still being finalized. Noel Mullett, Wayne County, stated that they have sent a joint submittal several weeks ago to EGLE but they have heard nothing new. Heather Rice, Washtenaw County added that Ann Arbor has their own inspection program and that County maintenance is included in the deed restrictions. Issues of concern for the Committee included how to track and inspect and how fees would be applied. This could be passed on to the HOA to perform the maintenance.

Annette DeMaria shared that the storm water utility legislation is still moving forward in the state.

Noel Mullet reported that they will be hosting a stakeholder meeting on the post construction standards jointly with Wayne, Washtenaw and Oakland County.

#### **c. Great Lakes Restoration Celebration**

John O'Meara invited all ARC members to attend the Great Lakes Restoration Celebration scheduled for October 18 held at The Henry Ford as in previous years. Confirmed attendance by Senator Stabenow and Wayne County Executive Warren Evans. Federal agencies attending include EPA, NOAA, and the USDA-Forest Service. The space is being donated by The Henry Ford, ECT will be sponsoring the continental breakfast and SEMCOG will be donating the printing of the book detailing the restoration projects being completed by watershed groups in southeast Michigan. The is no fee to attend. There will also be a grand opening ribbon cutting for the Rouge River Oxbow Restoration at The Henry Ford.

## **6. Standing Committee Reports**

### **a. Finance Committee**

#### **A/P, A/R Report & Profit/Loss Report**

C. O'Meara reported that all dues invoices have been sent out and checks are being received. She reported that payables are being paid and receivables are coming in which include dues payments and grant reimbursements.

#### **2018 Audit**

Tina L. Cusac, CPA attended the Executive Committee meeting to review the 2018 Audit and explain some of the new changes for nonprofits. She discussed the difference in a regular audit, the yellow-book audit which is more detailed in its review of the ARC's programs and a single audit which is required by the IRS when federal funding received exceeds \$750,000. She recommended that the

ARC do a regular audit for 2019 with the anticipation of needing the single audit for 2020 because the federal grant funds are anticipated to exceed the \$750,000 limit.

The motion was made by Mike Buiten, Wayne, to recommend to the Full ARC the approval of the 2018 Audit as presented by the Finance Committee. The motion was seconded by Karen Mondora, Farmington Hills, and passed unanimously.

### **2019 Budget Amendment**

John O'Meara reviewed the budget amendments adding the grant projects to construct the Tamarack/Johnson Creek restoration and upon grant award the activities to restore Seeley Creek. ARC staff have been in conversation with EPA regarding the Seeley Creek award and they anticipate this happening prior to the next Full ARC meeting but to keep activities moving forward we ask that this be added to the budget prior to the award (subsequent update – Grant has been awarded). The motion was made by Brandy Siedlaczek, Southfield, to recommend to the Full ARC the approval of the 2019 Budget Amendments adding EPA4 Tamarack/Johnson Creek Implementation and upon grant award EPA5 Seeley Creek Restoration as presented by the Finance Committee. The motion was seconded by Karen Mondora, Farmington Hills, and passed unanimously. Chris O'Meara reported that these items will be sent to the Full ARC through an email vote so that the projects can begin as some of the activities are weather dependent in order to keep the projects moving forward according to the grant timelines.

### **2019 ECT Contract Amendment**

John O'Meara reviewed the contract amendments adding the work orders for the Tamarack/Johnson Creek Implementation activities and upon grant award the activities associated with the Seeley Creek Restoration project. The motion was made by Jacy Garrison, Oakland County, to recommend to the Full ARC the approval of the 2019 contract amendments adding work order 2019-4 Tamarack/Johnson Creek Implementation and upon grant award work order 2019-3 Seeley Creek Restoration as presented by the Finance Committee. The motion was seconded by Kathy Hood, Romulus and passed unanimously. Chris O'Meara reported that these items will be sent to the Full ARC through an email vote so that the projects can begin as some of the activities are weather dependent in order to keep the projects moving forward according to the grant timelines.

### **2020 ARC Draft Budget Recommendations**

ARC Staff reviewed the draft budget recommendations. The recommendations follow the 5-year plan that was approved in 2018 for the activities that meet the Collaborative PEP, IDEP and TMDL along with the Executive Director services. The Finance Committee will review these next month and bring them to the Executive Committee for approval to present to the Full ARC on November 20, 2019.

### **b. PIE (Public Involvement and Education) Committee**

J. Garrison, Oakland County, reported that a Septic webinar is planned for 11/4/19 and notices have gone to communities to post on social media. The homeowners brochure went to the PIE Committee for review and ARC staff received many comments and will be working on incorporating those. ARC staff are researching realtors in watershed to disseminate brochure to in addition to providing copies to ARC communities. ARC Staff continue to survey the watershed signage ("entering the Rouge River watershed") to determine locations, condition and need for additional signage. She also reported that a community newsletter article and ad graphic are being developed on "Do you live in a watershed" and will be shared within the next month. The pet waste containers are going like hot cakes and ARC staff hope to reorder those before the end of the year.

### **c. Technical Committee**

Karen Mondora reported that IDEP investigations are underway including IDEP investigations for the Cat A and B outfalls. This involved sampling at upstream locations to narrow down the potential illicit discharge. In addition, resampling of all Category C outfalls was completed. About 1/3 of those outfalls will be elevated to Cat A and B and therefore require IDEP investigations. These outfalls are located in Wayne, Livonia, Plymouth, Northville and Beverly hills. Karen added that IDEP Investigator and Alert Observer trainings are planned for October 23 and October 24 at the Lathrup Village City Hall. This effort is being facilitated by SEMCOG and will include training sessions targeting pollution prevention/good housekeeping for DPW facilities and maintenance yards.

### **7. Report from Counties**

Jacy Garrison, Oakland County, informed the Committee of the upcoming Storm Water Summit on October 4, 2019 and invited everyone to attend using the link on their website. She also stated that Oakland County is working on the stormwater biannual report and she will send it to ARC Staff to post to the ARC's website for use by communities.

Heather Rice, Washtenaw County, informed the Committee that they would be hosting a master rain gardener certification online and that an in-person class is not planned for this winter.

Noel Mullett, Wayne County, reported that they expect the MS4 public notice any day, while their post construction standards are being finalized. He also stated that a Household Hazardous Waste event is scheduled for October 19 in Taylor from 8 a.m. – 2 p.m.

### **8. Other Business**

John O'Meara informed the Committee that ARC staff have researched and had discussions with various communities on the ARC managing construction contracts with the upcoming grant funded projects. In the past the ARC has had a community provide the construction contracts. Moving forward ARC staff will give the host community a choice of using the ARC with the community jointly or issuing their own separate contracts. . Joint contracts appear to allow for "local requirements" with less contracting.

### **9. Summary of Executive Committee Actions**

- The motion was approved to accept the May 14, 2019 meeting summary.
- The motion was approved to recommend to the Full ARC the approval of the 2018 Audit.
- The motion was approved to recommend to the Full ARC the approval of the 2019 Budget Amendments adding EPA4 Tamarack/Johnson Creek Implementation and upon grant award EPA5 Seeley Creek Restoration
- The motion was approved to recommend to the Full ARC the approval of the 2019 Contract Amendment adding work order 2019-4 Tamarack/Johnson Creek Implementation and upon grant award work order 2019-3 Seeley Creek Restoration

### **10. Upcoming Meeting(s)**

- Full ARC meeting, November 20, 2019 at 1:00 p.m., Inkster.

### **11. Adjourn**

The motion to adjourn the meeting was made by Jill Rickard, Northville Twp., and seconded by Mike Buiten, Wayne. The motion passed.

# ARC Executive Committee Attendance List

Meeting Date: 9/24/19

Name		Community	Attended	Initials
Bednarski	George	Redford Township	<input checked="" type="checkbox"/>	GB
Belair	Bob	Northville Township	<input checked="" type="checkbox"/>	FAB
Bivins	Jerome	Inkster	<input checked="" type="checkbox"/>	JFB
Buiten	Mike	Wayne	<input checked="" type="checkbox"/>	MBB
Casari	Tom	Northville Township	<input type="checkbox"/>	—
DeMaria	Annette	ECT	<input checked="" type="checkbox"/>	AD
El-Gharib	Ramzi	Westland	<input type="checkbox"/>	—
Fellrath	Patrick	Plymouth Township	<input type="checkbox"/>	—
Gabriel	Trisha	Livonia	<input type="checkbox"/>	—
Garrison	Jacy	Oakland County	<input checked="" type="checkbox"/>	JG
Hood	Kathy	Romulus	<input checked="" type="checkbox"/>	KH
Hysinger	Angela	Bloomfield Township	<input type="checkbox"/>	—
Lear	Brad	Canton Township	<input type="checkbox"/>	—
Markus	Charles	Bloomfield Township	<input checked="" type="checkbox"/>	CM
Mondora	Karen	Farmington Hills	<input checked="" type="checkbox"/>	KM
Moore	Doug	Livonia	<input checked="" type="checkbox"/>	DM
Mullett	Noel	WCDPS	<input checked="" type="checkbox"/>	NM

Meeting Date: 9/24/19

<i>Name</i>		<i>Community</i>	<i>Attended</i>	<i>Initials</i>
Nash	Jim	Oakland County	<input type="checkbox"/>	—
Olsztyn	Olivia	Bloomfield Township	<input type="checkbox"/>	—
O'Meara	John	ECT	<input checked="" type="checkbox"/>	<u>JO</u>
Pratt	Evan	Washtenaw County Water Resour	<input type="checkbox"/>	—
Rice	Heather	Washtenaw County Water Resour	<input checked="" type="checkbox"/>	<u>HR</u>
Richardson	Kate	Novi	<input checked="" type="checkbox"/>	<u>KR</u>
Rickard	Jill	Northville Township	<input checked="" type="checkbox"/>	<u>JR</u>
Ridgway	Jim	ECT	<input type="checkbox"/>	—
Rohraff	Don	Livonia	<input type="checkbox"/>	—
Runkel	Rebecca	Novi	<input type="checkbox"/>	—
Scappaticci	Roberto	Romulus	<input type="checkbox"/>	—
Siedlaczek	Brandy	Southfield	<input checked="" type="checkbox"/>	<u>BS</u>
Smrka	Barb	Farmington Hills	<input type="checkbox"/>	—
<del>Runkel</del> -Staup	<del>Rebecca</del> -Aaren	Novi	<input checked="" type="checkbox"/>	<u>RR</u>
Wilson	Tom	Livonia	<input type="checkbox"/>	—
Wineka	Jim	Oakland County	<input type="checkbox"/>	—